

For Outsiders



## Ministry of Transport, Highways, Ports and Civil Aviation

Applications are invited among the Sri Lankan citizens for the below Position of “**Miscellaneous Foreign Aided Project**” implemented under the Ministry of Transport, Highways, Ports and Civil Aviation. The Project Management Unit (PMU) is basically established at Colombo for the purpose of implementation of road construction and development activities smoothly.

These appointments will be subjected to the provisions of Management Service Circular No.01/2019 issued by the Ministry of Finance on 05.03.2019

**Name of the Project - Miscellaneous Foreign Aided Project**  
(US \$ 50- 100 million category)

No.	Designation Name	PS Category according to the MSD Circular No.01/2019	Number of Vacancies
01	Project Accountant	PS - 04	01

**According to the above mentioned MSD Circular 1/2019, Annexure 01,**

**Project Accountant (PS 04) (US \$ 50-100 million category) basic qualifications are given below**

### **1. Project Accountant (PS 04)**

**Minimum Qualifications & Experience [(1) or (2) below]**

1. A successfully completed Bachelor’s Degree in the relevant field, which is recognized by the University Grants Commission

Or

A qualification recognized by the University Grants Commission as an equivalent qualification to the degree in the relevant field.

Or

- An Associate membership/ A Similar Professional Qualification obtained from a recognized professional institution in the relevant field

With

- At least 07 years post qualifying experience in the relevant field
2. An officer of the Government All Island Services Class III/II or above or similar status in the relevant field.

With

- At least 07 years' Experience in a Post of Class III/II

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**Note -**

- **Relevant field means “Accountancy” and experience also should have in relevant field.**
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### **General Conditions :**

- Recruitment, salary, benefits and other service conditions will be as per the provisions stipulated in Management Services Circular No. 1/2019 issued by the Ministry of Finance on 05.03.2019.
- Selections will be based on a structured interview and other circular conditions.
- All applications must be filled according to the format given in this circular and send all copies of relevant documents.
- Candidates should be agreed to work around any place in the area and/or country if selected.
  - The Project office is situated at No 465, Ganahena, Battaramulla.

#### **01. Age Limit:**

Below 64 years.

#### **02 Salary:**

Salary and allowances will be paid based on the Management Service Circular no. 01/2019 issued by the Ministry of Finance.

### **03. Terms of Employment:**

- The appointment will be on a contract basis, initially for a period of one year. An extension could be considered based on the Service requirement and performance.
- If the applicant already holds a permanent post in the Government or Semi-Government institutions, the appointment will be based on the releasement basis mentioned on para 2.3.3 in 1/2019 MSD Circular, that recommended by the appointing authority of the substantive post and the considering correct releasement basis.
- Candidates who have not completed the application properly and have not submitted the correct data along with the application, and those who have not fulfilled the qualifications and other requirements specified in the Management Services Circular No. 1/2019 will not be considered for appointments.
- The decision on grant appointments and service extensions is at the discretion of the Secretary of the Ministry according to in terms of the circulars and other provisions.

### **04. Recommendation of the Institution Head**

An applicant who already holds a permanent post in the Government or Semi-Government Institution should be sent the applications through the Head of their Institution and with the consent of releasement from the substantive post and recommendation of the releasement basis according to the para 2.3.3 in 1/2019 MSD Circular. (Otherwise, the application will be rejected.)

### **05. Submission of the Application**

Duly filled applications along with the particulars of academic qualifications work experiences and other relevant information according to the format given below should be sent with the recommendation of head of the institute under registered post, indicating the name of the post & project as appeared in the advertisement written on the top left hand corner of the envelope, to **Secretary, Ministry of Transport, Highways, Ports and Civil Aviation, “Maganeguma Mahamedura”, No.216, Denzil Kobbekaduwa Mawatha, Koswatta, Battaramulla on or before 22.01.2025.**

### **06. For Special Attention**

- **Applications that are not properly filled in accordance with the given format will be rejected.**
- **Only the qualifications that submitted certificate copies with the application will be considered for selection.**

Application format - Annex 1

Secretary

Ministry of Transport, Highways, Ports and Civil Aviation



(As at application closing date)

9) Residence details:

Address ..... ..... .....	
Telephone No	
Mobile No	
E - Mail	

Office details:

Address ..... ..... .....	
Telephone No	
Fax No	
E - Mail	

10) Educational qualifications:

No	Course Name	Degree/ P.G.Degree/ P.G Diploma/ Diploma	Subject/ Relevant filed	Validity date	University/ Training institute
01					
02					
03					

11) Professional qualifications:

No	Professional qualification	Validity date	Institution	NVQ level
01				
02				

12) Relevant Trainings:

Training Name	Institute	Period	Relevant Field

13) Experience:

Training Name	Institute	Period	Relevant Field

14).Certificate / Letters regarding experience (Attach photocopy)

- I. ....
- II. ....
- III. ....

**Certification of the Applicant**

I certify that I have read the Notice regarding calling for application and fully understood all the details about for this application. There are no judicial proceedings against me and I certify that the information provided by me in this application it truth and correct. I am aware that,I am not eligiblet to the post if the information I have provided is found to be incorrect and I have bound with the rules and regulation which are mentioned in 1/2019 Management Services Circular.

Date: .....

.....  
Signature of applicant