



Ministry of Transport and Highways
Road Development Authority
Employment Opportunity



Applications are hereby invited from eligible officers to fill the following vacancy based on the new SOR - 2023 approved by the Management Service Department (MSD) with effect from 08.09.2023 and the amendment made by the MSD's Letter No. DMS/1708/Voll.VI/SOR dated 16.11.2023 subsequently.

1. Post : Deputy Director General (Information Systems & Network Management)
Qualification for External Candidates: (i or ii below)

- i. A Bachelor's Degree in Computer Science Engineering / Electronic & Telecommunication / Electrical & Information Engineering / Information System / Information Technology or any other field related to the subject area which is recognized by the UGC.

AND

A Chartered Engineer with Corporate Membership (in the relevant field) of the Institution of Engineers Sri Lanka or any other Institution recognized by the Institution of Engineers Sri Lanka and registration in ECSL as Chartered Engineer. Or Postgraduate Degree (Master's) in the relevant subject area of the post.

WITH

Minimum of 16 years' experience in the relevant field at a "Managerial Level" out of with 03 years of experience should be at "Senior Managerial Level" with a proven track record in a corporation, Statutory Board/ Institution or a reputed private institution

- ii. A Bachelor's Degree in Computer Science Engineering / Electronic & Telecommunication / Electrical & Information Engineering / Information System / Information Technology or any other field related to the subject area which is recognized by the UGC.

AND

PhD Degree relevant to the subject area of the post.

AND

At least 03 years' experience in the relevant field at "Senior Managerial Level" with a proven track record and management experience in a Corporation, Board or a reputed Mercantile Establishment after obtaining PhD degree

Qualification for Internal Candidates: (iii below)

- iii. Minimum of two (02) years satisfactory service in a post in the Senior Manager category (HM 1-3) in the subject area relevant to the post.

WITH

A Chartered Engineer with Corporate Membership (in the relevant field) of the Institution of Engineers Sri Lanka or any other Institution recognized by the Institution of Engineers Sri Lanka and registration in ECSL as Chartered Engineer. Or Postgraduate Degree (Master's) in the relevant subject area of the post.

AND

With proven ability to lead and direct multi-disciplinary teams. Experience in proper deployment and efficient management of Human and other Resources.

2.

2.1. Age :

Should be not less than 35 years, and not more than 55 years. The upper age limit will not be applicable to internal candidates.

2.2. Other:

Every Applicant,

i. Should be a citizen of Sri Lanka.

ii. Should be physically and mentally fit to discharge the duties of the post well and to serve in any part of the Island.

iii. Should be of excellent moral character.

2.3. Recruitment Procedure:

As determined by the Board of Directors recruitment will be done after calling applications through a public advertisement or a newspaper followed by a structured interview conducted by a panel appointed by the Appointing Authority.

i. All recruitments to this category should be strictly in compliance with the provision of this Scheme of Recruitment.

ii. The Manual of Procedures (M.O.P.) of the RDA shall be applicable to terms of employment after recruitment and all matters pertaining to that.

iii. The provision in this Scheme of Recruitment shall supersede the provision in the M.O.P. in respect of the matters provided in this Scheme of Recruitment.

2.4. Structured Interview:

Marks allocated for the interview are as follows:

- | | |
|---|------------------|
| • Relevant additional experience | - 30 Marks |
| • Relevant additional/Educational/professional qualifications | - 30 Marks |
| • Other achievements | - 15 Marks |
| • Performance at the interview | - 25 Marks |
| | <u>100 Marks</u> |

Appointments will be made purely in the order of merit at the interview.

2.5. Qualifying Date:

The applicant can be treated as qualified only if he/she has completed the necessary qualifications specified under of each post 1, 2.1 and 2.2 for all these posts before the closing date of applications.

2.6. Confirmation:

An employee appointed to this category external will be on probation for a period of three years. He/ She will be confirmed at the end of this period provided that his/ her performance and conduct have been satisfactory during the above period. The employees selected internally who are already confirmed in the previous post will be subjected to a probation period of one year.

2.7. Salary at Recruitment:

Persons recruited externally will be placed at the initial step of the relevant salary scale. The salary of persons recruited internally will be determined in terms of the provisions in chapter VII of the Government Establishment Code.

3. Appointing authority will be the Board of Directors of the RDA.

4. Definition:

4.1. For all purposes arising out of this Scheme of Recruitment "Satisfactory Period of Service" means, a period of service during which all the due salary increments during the period immediately preceding the date of application for promotion, have been earned and not subjected to any punishment (other than a warning or a severe warning) for any offence committed by the officer during the period.

4.2. "Due date" means the date on which this Scheme of Recruitment comes in to effect.

5. Salary scale: HM 2-1 - 2016 Rs. (91,645 - 12 x 2,700 - 124,045) + all other allowances approved by the Government and Road Development Authority.

6. Submission of the Application:

Duly completed applications along with educational (with degree transcript), professional qualifications and service experience certificates should be sent to Additional Director General (Human Resources), Road Development Authority, "Maganeguma Mahamedura", First Floor, No. 216, Denzil Kobbekaduwa Mawath, Koswatta, Battaramulla on or before 26.04.2024 and the post applied for should be clearly indicated on the top left corner of the envelope.

➤ General Conditions applicable to the post:

- Employees' Provident Fund contribution by the Authority is 12% against 8% by the Employees plus additional contribution of 3% towards Employees' Trust Fund.
- An assigned vehicle with the approved fuel allowance or transport allowance will be provided by the terms of the prevailing public enterprise circular No. PED 1/2015, 1/2015(i), 1/2015(ii) & Administration circular No. 2022/CL/05, RDA/DG/Circular/2022/01.

- Applicant working in the Govt. Departments / state corporations / statutory boards & Authorities should send their applications through the respective heads of the institution / organization.
- Name, address and telephone numbers of two non-related referees should be stated in the application to obtain verifications of the applicant.
- The Qualifications mentioned in the application itself and the relevant certificates such as professional, educational (with relevant transcript) & service experience certificates etc. annexed with the application should be considered only for short listing the applications and selection process.
- Applications that are not properly filled in accordance with the given format and non-submission of photocopies of relevant certificates together with the application will be rejected.
- The required formal application is annexed herewith.



Director General
Road Development Authority

Application for the Post of Deputy Director General (Information Systems & Network Management) in the Road Development Authority
(for External / Internal Candidates)

01	Name with initials:		
02	Name in full:		
03	Address:	Private:	
		Official:	
04	Date of Birth (Year/Month/ Date):		
05	National Identity Card Number:		
06	Nationality:		
07	Gender : Male/Female		
08	Telephone Number and Fax number:	Private	
		Official	
		Mobile	
		Fax:	
		E-Mail Address	
09	PF No:		
10	Date of Frist Appointment :		
11	Present position & place of work:		
12	Date of promoted to the present Grade :		
13	Present Salary Code:		

14 Qualified under which category as per the Circular: Category : i / ii / iii

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External Qualification

Category – (i)

Degree Qualifications:

Title of the Degree	Name of the University/ Institution	Local or Foreign	Effective date of Qualification

AND

The Membership in the chartered Institute:

Membership Category	Institution	Effective date

WITH

Experience:

Organization	Position/ Designation	Salary Code approved by MSD	Period From - to	No. of Years

Category (ii)

Degree Qualifications:

Title of the Degree	Name of the University/ Institution	Local or Foreign	Effective date of Qualification

AND

PhD Degree Qualification:

Title of the PhD	Name of the University/ Institution	Local or Foreign	Effective date of Qualification

AND

Experience:

Organization	Position/ Designation	Salary Code approved by MSD	Period From - to	No. of Years

Internal Qualification

Category (iii)

Experience:

Organization	Position/ Designation	Salary Code approved by MSD	Period From - to	No. of Years

WITH

The Membership in the chartered Institute:

Membership Category	Institution	Effective date

AND

With proven ability to lead and direct multi-disciplinary teams. Experience in proper deployment and efficient management of Human and other Resources.

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15. Any Other Qualifications:

16. Working Experience/Service Record (from higher position to Lower position):

Information of the post and Service places of the applicant															
Designation	Managerial Level			Name & Address of the Organization	Service period (Date/ Month/ Year)			Whether organization comes under the purview of Management Service Department Yes/NO	No. of employees in the organization	No. of employees supervised by the applicant directly	Salary code and structure of the applicant relevant to the designation (Salary code relevant to the present post)	Category of Sector			
	Senior / higher Manager	Middle Manager	Junior / Line		From	To	No. of Years					Private	Government	Semi Government	

17. Non-related Referees

i. Name -
 Address -
 Contact No. -

ii. Name -
 Address -
 Contact No. -

I certify that the above particulars furnished by me are true and correct.

Date:

Signature of the Applicant:

**Director General,
 RDA**

Mr. / Mrs., (Designation) has been working in our organization since If he/she is selected for this post. He / She can be released from our Organization.

Date:

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Head of the organization / division