



MINISTRY OF HIGHWAYS

Applications are called from the Qualified Sri Lankan citizens for the Technical Officer Posts in a following Foreign Aid Projects which has been established as a Project Management Unit subjected to the Provisions Stipulated in the Management Service Circular No.01/2019 of the General Treasury and implemented coming under the Ministry of Highways.

Position - Technical Officer (PS 6 – Category C)

Project – Elevated Highway Project (NKB-Athurugiriya)
(US \$ 250 Million above)

Minimum Qualifications & Experience (1 or 2 or 3 below)

1. Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 7, issued by a Technical / Vocational Training Institute accepted by Tertiary and Vocational Education Commission for a post related to technical field.
2. Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 6 issued by a Technical / Vocational Training Institute accepted by Tertiary and Vocational Education Commission for a post related to technical field.

and

at least 04 years of experience in the required area of specialization.

3. Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 5 issued by a Technical / Vocational Training Institute accepted by Tertiary and Vocational Education Commission for a post related to technical field.

and

at least 09 years of experience in the required area of specialization.

General Conditions :

1. Age Limit:

Below 64 years.

2. Salary:

Salary and allowances will be paid based on the Management Service Circular No.01/2019 issued by the Finance Ministry.

3. Terms of Employment:

- The appointment will be on contract basis, initially for a period of one year. Extension could be considered based on the performance.
- If the applicant already holds a permanent post in the Government or Semi-Government institutions, appointment will be based on according to the releasement basis mentioned on para 2.3.3 in 1/2019 MSD Circular, that recommended by the appointing authority of the substantive post and the considering correct releasement basis.
- Candidates who have not completed the application properly and have not submitted the correct data along with the application, and those who have not fulfilled the qualifications and other requirements specified in the Management Services Circular No. 1/2019 will not be considered for appointments.
- The decision of granting appointment or not, discretion of the Secretary of the Ministry according to in terms of the circulars and other provisions.

4. Other Benefits:

- Employees' Provident Fund contribution by the Project 12% against 08% by the Employee plus an additional contribution of 03% towards Employees Trust Fund from the Basic Salary.

Submission of the Application :

Duly filled applications along with the particulars of academic qualifications, work experiences, and other relevant information with two non-related referees should be sent through registered post, indicating the name of the post & project as appeared in the advertisement which should be written on the top left hand corner of the envelope, "**Project Director, Elevated Highway Project (NKB-Athurugiriya), No: 428/1, Robert Gunawardhana Mawatha, Koswatta, Battaramulla**" on or before **10.12.2021**.

The applicants who employ in Govt. Departments, State Corporations, Boards and Authorities should be sent their applications through the Head of the respective organizations.

The applications will be rejected if there aren't properly filled according to the given format and will not be considered if the relevant copies aren't attached.

Application format Annex 1

Secretary
Ministry of Highways

(As at application closing date)

9) Residence details:

Address	
Telephone No	
Mobile No	
E - Mail	

Office details:

Address	
Telephone No	
Fax No	
E - Mail	

10) Educational qualifications:

No	Course Name	Degree/ P.G.Degree/ P.G Diploma/ Diploma	Subject/ Relevant filed	Validity date	University/ Training institute
01					
02					
03					

11) Professional qualifications:

No	Professional qualification	Validity date	Institution	NVQ level
01				
02				

12) Relevant Trainings:

Training Name	Institute	Period	Relevant Field

13) Experiences in previous workplaces:

Position	Period (From – to)	No of Years

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14).Details of previous releasment from the substantive post – if any

Name of the Project / Institution	Position held	Time duration from-to	No of years	Releasment basis		
				Full time (with full - Pay)	Full time (with No - Pay)	Acting

15).Certificate / Letters regarding experience (Attach photocopy)

- I.
- II.
- III.

16). Non related referees

i
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ii
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Certification of the Applicant

I certify that I have read the Notice regarding calling for application and fully understood all the details about for this application. There are no judicial proceedings against me and I certify that the information provided by me in this application it truth and correct. I am aware that, I am not eligible to the post if the information I have provided is found to be incorrect and I have bound with the rules and regulation which are mentioned in 1/2019 Management Services Circular.

Date:

.....
Signature of applicant

Recommendation of the Head of the Institution
(When the applicant is a permanent officer of the Government or Semi-Government Institution, below recommendation is essential)

I hereby certify that the above details are true and correct as known to me and Mr./Mrs./Miss. (Name of the applicant) who is submitted this application is serving in (Name of the institution) as a (Substantive post of the applicant) and no disciplinary action has been taken against him/her and there is no intention to take disciplinary action.

Also His/ her previous releasment details from the substantive post that are in cage no.14 are checked with their personal files and confirmed. After considering those details and provisions stipulated in Management Services Circular No. 1/2019, He/ She could be released and agreed to be released according to the para **2.3.3(a) full time(with pay releasement basis)/ 2.3.3(b) full time (no pay releasement basis)/2.3.3(c) acting releasement basis(pls. select one)** mentioned in said circular, from his/ her substantive post if selected to this post.

Date:

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Signature and seal of head of the Institution
/ Head of department